BOCC CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM2287-A4

GENERAL INFORMATION	
Requesting Department Engineering Services	
Contact Person: Robert T. Companion	
Telephone: (904) 530-6225 Fax: () Ema	uil: rcompanion@nassaucountyfl.com
CONTRACTOR INFORMATION Name: Peters & Yaffee, Inc.	
Address: 9822 Tapestry Park Circle, Suite 205 Ja	acksonville, FL 32246
Contractor's Administrator Name: Dow Peters	State Zip Title:
Telephone: (904) 265-0751 Fax: () Ema	ail: dpeters@petersandyaffee.com
CONTRACT INFORMATION Contract Name: Continuing Contract for Professional Engineering Se	
Description: Fourth extension to Continuing Conti	act for Professional Engineering Services
GOODS AND/OR SERVICES TO BE PROCU	RED, PHYSICAL LOCATION, ETC. Amount per Period: Varies
Terms: Payment Period: Total Amount of Contract: Varies by WA APPROXIMATE IF NECESSARY	
Source of Funds: Varies by WA Terminat	ion/Cancellation;
Authorized Signatory: Taco E. Pope, AICP, Count	y Manager ACT ON BEHALF OF BOCC
Contract Dates: From: 5/9/2016 to: 5/8/2022	
Status: New Renew Amend#	
How Procured:_Sole SourceSingle SourceITB_	RFPX_RFQCoopOther
If Processing an Amendment: Contract #: CM2287	
New Contract Dates: 0 5 2022 to 5 6 2020 Total (or Amendment Amount:

Continued on next page

complete and attach before send	ling contract for final signature	
Requirement	Description	Certified Complete By
Contract, Exhibits and Appendices	 The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and All such documents have been read and agreed to in their entirety by originating department and any faculty and staff members who have obligations under this contract. 	
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	SC
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	
Competition/Conflicts and Existing Contracts/ Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	
Term of Contract	Start and end dates of contract are included. Any renewals are included.	SC
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	
Insurance	Risk managerhas orwill approve insurance clauses. Levels confirmed ins	SC
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	SC

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1 Kolnert Companion	5/3/2022	
Robert T. Companion, PE, Deputy Cty Mgr/Cty Engineer	Date	Engineering Services
2. Lance Almos	5/4/2022	Varies by WA
Lanaee Gilmore, Procurement Director	Date	Funding Source/Acct #
3 Uuris Lacambra	5/5/2022	
Chris Lacambra, OMB Director	Date	
4. Denise C. May	5/5/2022	
Denise C. May, Esq., B.C.S., County Attorney	Date	

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

5. Taus E. Popey AICP	5/5/2022	
Taco E. Pope, AICP, County Manager	Date	

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original:

Clerk's Services; Contractor (original or certified copy)

Copies:

Department: Procurement: Office of Management & Budget: County Attorney: Contract

Management: Clerk Finance



REQUEST FOR LEGAL SERVICES-CONTRACTS

DATE OF REQUEST: 5-3-2022	DEPT/DIV: Engineering Services
REQUESTER(S): Robert T. Companion/SC	EXTENSION/EMAIL: rcompanion@nassaucountyfl.com
VENDOR/CONTRACTOR NAME: Peters & Yaffee, Inc TITLE OF ITEM OR DOCUMENT: Continuing Contrac CONTRACT tracking No.: CM2287-A4	
SERVICE REQUIRED: Pre-Approval Approve as to Form Insurance AX_ Review and Advise for Contracts Other,	,
Please Select One:The attached documents have not been modified from the attached documents have been modified from the	
DESCRIBE REASON/DEADLINES IF RUSH REQUES	TED: Contract expires 5-8-2022
contracts for continuing services during the upcom	my year.
	corney Office Use Only
DATE: LOGGED BY: CA MATTER NAME:	ASSIGNED TO:
ATTORNEY RESPONSE/COMMENTS:	
Insurance Approved By: Date: By: Date: 5 3 32 Comments:	
approved perding beginning	& procurement process w/ Purchasing

Shelley Caldwell

From:

Robert Companion

Sent:

Tuesday, May 03, 2022 12:53 PM

To:

Shelley Caldwell

Subject:

Fwd: Contract Renewal

Peter's and Yaffee have agreed to extend. Please move forward.

Robert T. Companion, PE

County Engineer
Nassau County Engineering Services
96161 Nassau Place
Yulee, Florida 32097
(904) 530-6225

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

From: Dow W. Peters com>

Sent: Tuesday, May 3, 2022 12:25:33 PM

To: Robert Companion < rcompanion@nassaucountyfl.com>

Cc: Russell Yaffee < ryaffee@petersandyaffee.com>

Subject: RE: Contract Renewal

Robert,

Hey, understood and with that in mind let's move forward with the extension. Thanks, let me know if you need anything from me. See you on Thursday.

Dow

From: Robert Companion < rcompanion@nassaucountyfl.com>

Sent: Tuesday, May 3, 2022 12:18 PM

To: Dow W. Peters <dpeters@petersandyaffee.com>
Cc: Russell Yaffee <ryaffee@petersandyaffee.com>

Subject: RE: Contract Renewal

Dow,

While I understand it was 2016 when we established these rates, we will have to go back our for RFQ if we change any of the terms of the agreement except for exercising the extension clause.

Robert T. Companion, PE

Deputy County Manager - County Engineer

Nassau County, FL | Board of County Commissioners

96135 Nassau Place | Yulee, Florida 32097

P: (904) 530-6225 | rcompanion@nassaucountyfl.com

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From: Dow W. Peters < dpeters@petersandyaffee.com>

Sent: Tuesday, May 3, 2022 11:34 AM

To: Robert Companion < rcompanion@nassaucountyfl.com >

Cc: Russell Yaffee < ryaffee@petersandyaffee.com>

Subject: RE: Contract Renewal

CONTAINS EXTERNAL SENDER CONTENT: Do not open attachments unless you are expecting them and trust the sender.

- Technical Services

Robert,

Good morning, thanks for the opportunity to continue to work with you guys and to update our rates. I believe it has been since 2016 since we have revised our rates. Attached are the proposed rates and job classifications. These are constant with the FDOT's rates and job classifications and I have also attached our recent payroll register. Let me know if you have any questions or need any additional information. Thanks again.

Dow W. Peters III, P.E.

President | Peters and Yaffee, Inc. 9822 Tapestry Park Circle, Suite 205 | Jacksonville, FL 32246



904.265.0751 O | 904.735.6486 C

From: Robert Companion < rcompanion@nassaucountyfl.com >

Sent: Monday, May 2, 2022 4:35 PM

To: Dow W. Peters < dpeters@petersandyaffee.com >

Subject: Contract Renewal

Dow,

It is time to renew your design services continuing contract. Do you have any concerns with renewing at your current rates?

Robert T. Companion, PE

Deputy County Manager - County Engineer

Nassau County, FL | Board of County Commissioners

96135 Nassau Place | Yulee, Florida 32097

P: (904) 530-6225 | rcompanion@nassaucountyfl.com

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DocuSign Envelope ID: 1BEB71D5-197C-44B4-B9D0-889AD9CAAD36

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FOURTH AMENDMENT TO THE CONTINUING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES

THIS AMENDMENT entered into this ______ day of ________, 2022 by and between the BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida, (hereinafter referred to as "County") and PETERS and YAFFEE, INC., located at 9822 Tapestry Park Circle, Suite 205, Jacksonville, Florida 32246 (hereinafter referred to as "Consultant").

whereas, on May 9, 2016, the County and the Consultant entered into the *Continuing Contract for Professional Services* (hereinafter referred to as the "Contract"); and

WHEREAS, the Contract provided for an initial performance period of three (3) years beginning May 9, 2016 and ending May 8, 2019, with an option to extend upon mutual agreement between the Consultant and the County; any extension of performance period under this provision shall be in one (1) year increments; and

WHEREAS, the parties have extended the Contract beyond the initial term in one (1) year increments with the last extension ending May 8, 2022; and

WHEREAS, the parties desire to amend and extend the Contract for an additional one (1) year increment beginning May 9, 2022 and ending May 8, 2023.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

- 1. In accordance with Article 4 of the Contract dated May 9, 2016, the performance period is hereby extended for an additional one (1) year beginning May 9, 2022 and ending May 8, 2023.
- 2. All other provisions of the Contract not in conflict with this Amendment shall remain in full force and effect.

NASSAU COUNTY, FLORIDA

Taco E	. Po	PU AIC	P		
Taco	E.	Pope,	AICP,	County	Manager
Its:	De	signee			
Date	5/	/5/2022			

Peters and Yaffee, Inc.

3	
cers	
President	to accompany of the river and the second
5/3/2022	
	President 5/3/2022



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insurance Office of America
PO Box 5788
Suite 130
Jacksonville FL 32247

INSURED
Peters & Yaffee Inc
9822 Tapestry Park Cir Suite 205
Jacksonville FL 32246

CONTACT NAME: Betty Buschemeyer	
PHONE (A/C. No. Ext): 9043985656	(AC, No): 904-396-7447
PHONE (A/C, No. Ext): 9043985656 E-MAIL ADDRESS: betty.buschemeyer@ioau	isa.com
INSURER(S) AFFORDIN	IG COVERAGE NAIC #
INSURER A: Twin City Fire Insurance	Company 29459
INSURER B : Auto-Owners Insurance	Company 18988
INSURER C: Rated by Multiple Hartfor	rd Companies 914
INSURER D : National Casualty Compa	
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 869293977

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

PETE&YA-01

ISR TR	TYPE OF INSURANCE	INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	S
Α	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR			21SBAVL1377	3/1/2022	3/1/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 1,000,000
	X Business Owners	-					MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO-						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:							\$
8	AUTOMOBILE LIABILITY			4934976700	3/1/2022	3/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	X HIRED X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	ACTOC CIVET							\$
Α	X UMBRELLA LIAB X OCCUR			21SBAVL1377	3/1/2022	3/1/2023	EACH OCCURRENCE	\$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$ 5,000,000
	DED X RETENTION\$ 10 000	1						\$
С	WORKERS COMPENSATION			21WECAE0W0A	3/1/2022	3/1/2023	X PER STATUTE ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	ETOR/PARTNER/EXECUTIVE TO THE TOTAL			E.L. EACH ACCIDENT	\$ 1,000,000		
П		`			E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000		
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	PROFESSIONAL LIABILITY			JEO0000999	3/1/2022	3/1/2023	EACH CLAIM AGGREGATE	2,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 161, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability: limits apply per policy, not per project; Retro date: 8/1/08. Umbrella Liability is not excess over Professional Liability.

CERTIFICATE HOLDER

CANCELLATION

Nassau County Board of County Commissioners 96135 Nassau Place, Suite 2 Yulee FL 32097 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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John Martin Aaron C Bell Jeff Gray Thomas R, Ford Klynt Farmer

Dist, No. 1 Fernandina Beach Dist No. 2 Amelia Island Dist No. 3 Yulee Dist, No. 4 Bryceville/Hilliard Dist, No. 5 Callahan/West Yulee

JOHN A. CRAWFORD Ex-Officio Clerk

MICHAEL S. MULLIN County Attorney

TACO E, POPE, AICP County Manager

E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES

Project Name: Continu	ing Contract for Professional Engineering Services	
Bid No./Contract No.:_	CM2287	

DEFINITIONS:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a vendor or consultant.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

"E-Verify System" means an internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

Effective January 1, 2021, Contractors, shall register with and use the E-Verify System in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- a) All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with Nassau County. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with Nassau County; and

(904) 530-6100

An Affirmative Action / Equal Opportunity Employer

- c) Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Florida Statutes, "Employment Eligibility", as amended from time to time. This includes, but is not limited to, registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The Contractor shall also execute the attached affidavit (Exhibit "A") attesting that the Contractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract; and
- d) Contractor shall also require all subcontractors to execute the attached affidavit (Exhibit "B") attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

CONTRACT TERMINATION:

- a) If Nassau County has a good faith belief that a person or entity with which it is contracting has knowingly violated §448.09(1), Florida Statutes, the contract shall be terminated.
- b) If Nassau County has a good faith belief that a subcontractor knowingly violated §448.095(2), but the Contractor otherwise complied with §448.095(2), Florida Statutes, shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
- c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
- d) Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination.
- e) If the contract is terminated for a violation of the Statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

My Commission Expires: August 24, 2025

EXHIBIT "A"

CONTRACTOR E-VERIFY AFFIDAVIT

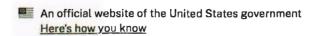
I hereby certify that Peters and Yaffee, Inc. (Contractor Company Name) does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with Section 448.095, Florida Statutes.
All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.
A true and correct copy of Peters and Yaffee, Inc. (Contractor Company Name) proof of registration in the E-Verify system is attached to this Affidavit. Print Name: Dow W. Peters III
Date: 9/29/2021
STATE OF FLORIDA
COUNTY OF Duval
The foregoing instrument was acknowledged before me by means of aphysical presence or ponline notarization, this 9/29/2021 (Date) by Dow W. Peters III (Name of Officer or Agent, Title of Officer or Agent) of Peters and Yaffee, Inc. (Name of Contractor Company Acknowledging), a Florida (State or Place of Incorporation) Corporation, on behalf of the Corporation. He/She is personally known to me or has produced as identification.
APRIL N LUTTRELL Notary Public April N. Luttrell Printed Name APRIL N LUTTRELL Notary Public - State of Florida Commission # HH 169086 My Comm. Expires Aug 24, 2025 Bonded through National Notary Assn.

EXHIBIT "B"

SUBCONTRACTOR E-VERIFY AFFIDAVIT

I hereby certify that Peters and Yaffee, Inc. (Subcontractor Company Name) does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with Section 448.095, Florida Statutes.
All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.
A true and correct copy of Peters and Yaffee, Inc. (Subcontractor Company Name) proof of registration in the E-Verify system is attached to this Affidavit. Print Name: Dow W. Peters III
Date: 9/29/2021
STATE OF FLORIDA
COUNTY OFDuval
The foregoing instrument was acknowledged before me by means of aphysical presence or politic notarization, this \$\frac{9/29/2021}{2}\$ (Date) by \$\frac{Dow W. Peters III}{2}\$ (Name of Officer or Agent, Title of Officer or Agent) of \$\frac{Peters and Yaffee, Inc.}{2}\$ (Name of Contractor Company Acknowledging), a \$\frac{Florida}{2}\$ (State or Place of Incorporation) Corporation, on behalf of the Corporation. He/She is personally known to me or has produced \$\frac{Portage Acknowledging}{2}\$ as identification.
April N. Luttrell Printed Name APRIL N LUTTRELL Notary Public - State of Florida Commission # HH 169086 My Comm. Expires Aug 24, 2025 3 onded through National Notary Asso.

My Commission Expires: August 24,2025





Menu ≡

My Company Account

My Company Profile

Company Information

Company Name

Peters and Yaffee, Inc.

Doing Business As (DBA)

Peters and Yaffee, Inc.

Company ID

691467

Enrollment Date

07/11/2013

Employer ID Number

263166179

DUNS Number

825824084

Total Number of Employees

20 to 99

NAICS Code

541

Sector

Professional, Scientific, and Technical Services

Subsector

Professional, Scientific, and Technical Services

Edit Company Information

Employer Category

Employer Category

None of these categories apply

Edit Employer Category

Company Locations

Physical Address

9822 Tapestry Park Circle Suite 205 Jacksonville, FL 32246 **Mailing Address**

Same as Physical Address

Edit Company Locations

Hiring Sites

We have implemented a new policy and require more information for existing and future hiring sites.

Number of Sites

1

Edit Hiring Sites

Company Access and MOU

My Company is Configured to:

Manage and Verify Employees for Clients

Memorandum of Understanding

View Current MOU

U.S. Department of Homeland Security

U.S. Citizenship and Immigration Services

Accessibility

Plug-ins



